

## General Terms and Conditions of Temporary Lease

The renter rents premises in Paralelní Polis, Dělnická 43, Prague 7, by e-mail or by phone for a short time, for a specific date and time, i.e. short term lease. Upon individual agreement there is a possibility of long-term lease.

The opening hours of the building are **8:00 - 20:00 during the weekdays** (and from 12:00 to 20:00 during the weekends or according to individual agreement). Surcharge outside the opening hours and assistance of a representative Parallel Polis: **500 CZK/hour** (approx. 20 EUR).

The rental price includes the time for preparation and cleaning, each commenced hour is counted.

The tenant respects the operation in other parts of the building.

The renter is obliged to pay the agreed rent in full price and for the entire period he/she has reserved.

The tenant respects the fact that Paralelní Polis is based on a state-free concept. This means in practice that it does not receive any support from the state, even through intermediary leases of state-supported organizations.

## Terms of lease: Multifunctional hall | Bitcoin Coffee | Meeting rooms | Studio

### A. Multifunctional hall

Hall is located on the second floor of the building without a lift. The tenant has the opportunity to use the equipment located in the hall with the assistance of the Paralelní Polis team members.

#### Equipment:

projector Epson FULL HD and projection  
screen 3x3 meters  
mixing console Yamaha MG12  
2x active Thump TH-15A speakers  
2x wire microphone Behringer  
1x wireless microphone  
1x wireless headset Shure  
+ flipchart on demand

#### Capacity:

80 people (theatre)  
sitting in line and facing the screen

30 people (tables)  
different variations of set up

#### Price:

hourly rate **2.390 CZK/hour** (approx. 95 EUR)  
discounted all-day rental **18.500 CZK** (approx. 730 EUR)  
( i.e. more than 8 hours within the opening hours)

The price of renting the hall does not include the office. It can be ordered as extra.

### B. Bitcoin Coffee

Café is located on the ground floor of the building.

The coffee can open a consumption bill, the final amount will be attached to the invoice. The tenant has the opportunity to use the equipment with the assistance of the Paralelní Polis team members.

#### Equipment:

1x LED TV  
possibility of renting projector with  
projection screen

#### Capacity:

30 seats (maximum 60 people)

#### Price:

hourly rate **2.390 CZK/hour** (approx. 95 EUR)  
discounted all-day rental **18.500 CZK** (approx. 730 EUR)  
( i.e. more than 8 hours within the opening hours)

## C. Meeting room Paper Hub

Meeting room is located on the first floor of the building with the coworking openspace Paper Hub. The room has dimensions of 4.5 × 4 meters.

The tenant has the opportunity to use the kitchenette and, in the short term, the terrace that is shared with the members of the coworking. The tenant respects the rules of the shared office space: it does not limit the working members to noisy or distracting behavior.

### Equipment:

LED TV  
whiteboard  
projector and projection screen  
+ flipchart on demand

### Capacity:

10 - 12 people

### Price:

hourly rate **450 CZK/hour** (approx. 19 EUR)

## D. Meeting room Institute of Cryptoanarchy

Meeting room is located on the second floor of the building next to the Multifunctional hall. The room has dimensions of 4.5 × 4 meters.

In case of interest, it can be rented together for separate facilities for events held in the hall.

### Equipment:

LED TV  
whiteboard  
projector and projection screen  
+ flipchart on demand

### Capacity:

10 - 12 people

### Price:

hourly rate **450 CZK/hour** (approx. 19 EUR)

## E. Audiovisual studio

The studio is located in the basement of the building. With the assistance of the members of Paralelní Polis, the tenant can use all the audiovisual equipment available in the AV studio. The dimensions of the studio are 2.5 × 5 meters.

Minimum rental time is 1 hour.

Each started hour is included in the rental price. For long-term rentals and longer time slots, discounts and self-service modes of studio operation are possible.

Complete price list of studio rental individually on request.

## Deposit for booking the rental of the Multifunctional Hall and Bitcoin Coffee

The deposit for the rental reservation is paid in advance in the amount of 50% of the total rental price through the bitcoin currency (online or in Paralelní Polis) or by bank transfer.

Reservation becomes binding upon receipt of the deposit

## Catering

We also offer our in-house catering, we will send you our current offer together with the answer to your rental request.

External catering by our partner company Be Gourmet can also be arranged on request. Arrangements can be made by email (objednavky@begourmet.cz) or by phone +420 776 309 577.

## Corkage

It is possible to have your own catering with permission of lessor, in that case we charge 150 CZK per person at your event as a corkage.

## Compensation for damages

For significant damage to furniture or equipment, the lessor may charge a fee based on the extent of the damage caused, which will be resolved individually with the lessee upon agreement.

## Payment

When paying by transfer and in cryptocurrency, we issue an invoice with a **10-day due date**.

**When paying in the cryptocurrencies bitcoin or litecoin, the price of rental is reduced by 10%.**

**The prices do not include VAT.**

When paying in cryptocurrency, the tenant is assisted by members of the Paralelní Polis team or a barista at Bitcoin Coffee.

## Cancellation conditions

The cancellation of the client's lease can be done exclusively by email at [pronajem@paralelnipolis.cz](mailto:pronajem@paralelnipolis.cz) or by an email of the Paralelní Polis representative with whom the customer is dealing.

### A. Upon cancellation of the reservation of the lease of the meeting room

In the event of cancellation, the customer is obliged to pay the lessor a cancellation fee of:

5 days and more in advance	free of charge
3 - 4 days in advance	50% of the total rental price
2 days in advance or less	100% of the total rental price

The cancellation fee for the rental of the meeting room shall be paid by the lessee after the invoice has been issued via cryptocurrency (online or in Parallel Polis) or by bank transfer.

### B. Cancellation of the rental reservation of the Multifunctional Space and Bitcoin Coffee

In the event of cancellation, the customer is obliged to pay the lessor a cancellation fee of:

14 days and more in advance	deposit <b>is returned</b>	free of charge
13 days and less in advance	deposit <b>is not returned</b>	50% of the total rental price

### C. Cancellation of catering mediated by Paralelní Polis

In the event of cancellation of the catering, the customer is obliged to pay the lessor cancellation fees for the catering in the amount of:

6 days and more in advance	free of charge
5 days and less in advance	100% off the catering price